



**TRI-AREA R/C FLYERS Club # 4063**  
**CLUB BY-LAWS**  
Revision of Oct 11 2016

**ARTICLE I EXECUTIVE COMMITTEE AND DUTIES**

**Section 1:** The Officers of this organization, also referred to as the Board of Directors, or the Board, shall be:

- A. President
- B. Vice-President
- C. Secretary
- D. Treasurer
- E. Newsletter Editor
- F. Safety Officer
- G. Webmaster
- H. Three Directors

**Section 2:** Duties

- A. The President shall preside at all meetings of this organization and shall act as spokesman for all matters pertinent to it. The president shall also promote the objectives and purposes of this organization.
- B. The Vice President shall act for the president whenever the president is unable or unavailable to serve. The vice-president shall assist the president wherever necessary and shall serve as Program Chairman for the monthly meetings.
- C. The Secretary shall keep minutes of all meetings of the general membership. The secretary shall be responsible for all club correspondence and official documents.

- D. The Treasurer shall be responsible for the club funds and will keep a record of all financial transactions of the club and shall report same at the general membership meetings and keep the official roster. The treasurer may unilaterally disburse incidental funds up to a maximum of one hundred (\$100.00) per transaction. A majority of officers can authorize higher expenditures.
- E. The Editor shall be responsible for the publishing and distribution of the club's monthly newsletter.
- F. The Safety Officer shall be responsible to encourage safety at the flying field and general adherence to the Field Rules.
- G. The Webmaster shall be responsible for maintenance of the club web site.
- H. The Directors shall assist other officers in carrying out their duties and will head up committees as needed. By serving for three years they will provide continuity from one year to the next.

## **ARTICLE II ELECTIONS AND TERMS OF OFFICE**

**Section 1:** All officers shall be elected at the regular club meeting in November, by the membership at large. They shall assume their respective duties on the first of January.

**Section 2:** The term of each elected officer shall be for one (1) year, except for the directors who will serve for three years on a rotation whereby one new director will be elected each year as one director's term expires.

**Section 3:** If a vacancy should occur during the course of the year, such vacancy shall be filled by presidential appointment. If the presidency is the vacancy created, the vice-president shall automatically become president. Committee vacancies shall also be filled by presidential appointment.

**Section 4:** Nominations for club officers shall be the product of the nominating Committee and presented to the membership at the October meeting. Additional nominations, if any, will be accepted from the floor during the November meeting and such candidates shall be entered on the slate, provided they have consented to the nomination. If the new candidate is not present, acceptance shall be in writing and signed by the candidate.

### **ARTICLE III BUSINESS**

**Section 1:** All regular business affairs and enterprises conducted by the club shall be directed by the officers.

### **ARTICLE IV MEETINGS**

**Section 1:** Meetings shall be held on a monthly basis. The date, time, and place of each monthly meeting shall be posted on the website.

**Section 2:** The president may call for more than one meeting a month if deemed necessary to conduct the business of the club or for the general good of the club.

**Section 3:** Robert's Rules of Order shall be the guideline for conducting club business.

**Section 4:** Board meetings may be called by the president or any two board members

### **ARTICLE V CHANGING DUES AND LEVYING ASSESSMENTS**

**Section 1:** To change the dues structure or to levy an assessment shall require the approval of a majority of the members voting on a proposed change to dues or assessment.

**Section 2:** No change to the dues, or attempt to levy an assessment, or amendment and/or change to this ARTICLE V, shall be voted upon without prior notification, in writing on the website, to the entire membership that such a vote is to be taken.

### **ARTICLE VI AMENDMENTS AND CHANGES**

**Section 1:** Amendments may be made to this Constitution and By-Laws, exclusive of the provisions of ARTICLE V – CHANGING DUES AND LEVYING ASSESSMENTS, at any general meeting of the club membership.

**Section 2:** Proposed amendments shall be presented in writing to be considered, and if approved, a copy of the approved language shall be given to the secretary for incorporation into the club's official copy of the By-Laws.

**Section 3:** An amendment may be passed by a majority vote of the members present at the meeting of the vote.

## **ARTICLE VII MEMBER RESPONSIBILITIES**

**Section 1:** Any member in good standing may resign his/her membership by giving written notice to the Club.

**Section 2:** If any member ceases to have the qualification necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.

## **ARTICLE VIII MEMBERSHIP TYPES**

**Section 1:** The following memberships shall be available:

- a. Family
- b. Flying
- c. Junior (non voting)
- d. Associate (non voting)

Dues shall be set forth in Appendix A.

**Section 2:** Requirements:

- a. New members shall be required to complete a membership application and pay first (1<sup>st</sup>) year dues. If they desire a flying membership and are not currently a member of the AMA, they must join AMA first.
- b. All Flying members are required to:
  1. Promptly pay annual dues.
  2. Members must show proof of current AMA membership
  3. Members must certify that they have read, understand, and will abide by all provisions of the AMA Safety Code and the Club Field Rules.
  4. Prospective new members must attend at least one regular club meeting in order to be voted in as new members.

## **ARTICLE IX INDEMNIFICATION**

The limitation of personal liability of a Director of the Corporation or its members for monetary damages, and indemnification of the Directors and Officers of the Corporation, and any other person as approved by the Directors of the Corporation, shall be set forth in the Articles of Incorporation, if and when the club is incorporated.

## **ARTICLE X FISCAL PROCEDURES**

**Section 1:** The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses of the club.

**Section 2:** The President will have discretionary spending up to \$100 without requiring Club approval.

## **ARTICLE XI CLUB DISSOLUTION**

**Section 1:** The Club may be dissolved with the approval of a 2/3 majority vote of the total membership.

**Section 2:** Upon dissolution of the Club, the Board shall, after paying or making provision for payment of all of the liabilities of the Club, dispose of all the assets of the Club exclusively for the purposes of the Club in such a manner, to the Academy of Model Aeronautics, or to such other organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Club, as the Board shall determine. Any assets not disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the county in which the principal office of this Club is then located, exclusively for such purposes and to such organizations as said court shall determine, which are organized and operated exclusively for such purposes.

## **ARTICLE XII GRIEVANCE PROCEDURES**

**Section 1:** The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board for its consideration.

**Section 2:** The grievance should be presented to the Board in written form and be signed by at least one witness. The written form shall not exceed one 8 ½ x 11 page.

**Section 3:** Violations will be dealt with according to their level of severity; ranging from verbal reprimand, suspension of flying privileges to expulsion from the Club. A member may be expelled from the Club only upon a two thirds (2/3) majority vote of the membership present at the meeting. Voting will be

by secret ballot at a regular monthly meeting. The expelled member may reapply for membership after the expiration of the expulsion period.

**Section 4:** Any member who is expelled from the membership may be reinstated to membership only by two thirds (2/3) majority vote of the membership at a regular monthly meeting.

**Section 5:** The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions which do not justify expulsion from membership.

## **APPENDIX A**

### **FLYING MEMBERS**

Flying members must currently be a member of the AMA and pay both membership dues.

### **FAMILY MEMBERS**

Family memberships will pay only one (1) membership due annually. However, each flying member within a family membership must show proof of AMA membership. A family membership is defined as any two adults, aged 18 or older, living in a single household, who want to have Flying memberships. All adult Flying Family Members shall have voting privileges.

### **JUNIOR MEMBERS**

Flying members under the age of eighteen (18) shall be considered to be junior members. Junior members have no voting privileges and shall pay no dues.

### **ASSOCIATE MEMBERS**

Associate members are individuals who are recognized for their assistance and interest in the Club. They are nonvoting, non-flying members who pay no dues.

### **GUESTS**

Guests must have a current AMA membership, use legal radio equipment and be hosted and accompanied by a club member. Guests must be logged in the Guest Log by their hosts and are restricted to three (3) flying days per year. Other guests' arrangements can be made with approval of two club officers.

## MEMBERSHIP DUES

Annual membership dues will be:

- a. Flying Members, \$45.00
- b. Family Membership, \$55.00
- c. Annual Junior Membership is FREE.

Prorated dues:

Membership dues shall be prorated for new first-time members only. The amount shall be \$4 per month for adults, and \$5 per month for families.

## Appendix B

Flight Instructors:

1. Are selected by the membership.
2. Inspect aircraft.
3. Instruct unqualified pilots.
4. Administer flight tests to members seeking to become qualified.
5. Teach field and safety rules.
6. Assist members in all phases of the hobby.
7. Keep and maintain club trainer aircraft and radio equipment ready for use.